

REGISTRATION FORM

The Finishing Touch™ 2019

European & International Social Etiquette, Dining Etiquette, Image, Poise & Decorum

First Name _____

Last Name _____

Nationality _____ Age _____

Mailing Address _____

Mailing Address _____

Country _____ Postal Code _____

Telephone _____ Mobile _____

Email Address _____

Company, School or Association _____

Career or Volunteer Field _____

Person to contact in case of an emergency _____

How did you hear about us? _____

I agree to Minding Manners International's full Terms and Conditions as found at www.mindingmanners.com. I also accept that this programme is for self-enhancement only. Accordingly, reproduction of the materials provided is strictly reserved for those who participate in the Train-The-Trainer programme and receive relevant training and certification through the International Etiquette and Protocol Academy of London. I understand that audio recording and video recording are both prohibited. I also understand that payment is non-refundable; however, should an urgent matter arise, I may defer my participation to another programme and date.

☐ **I agree** **Signature** _____

Training Dates 2019 (please tick your preferred month):

- ☐ 21st through 25th January
- ☐ 18th through 22nd March
- ☐ 20th through 24th May
- ☐ 1st through 5th July
- ☐ 9th through 13th September
- ☐ 25th through 29th November

Investment (London): £1,395.00 (GBP) plus VAT at 20%

- ☐ Enclosed is the total payment in the amount of £1,674.00
- ☐ Enclosed is a deposit in the amount of £837.00 (The balance is due six (6) weeks prior to your selected training date.)

* You may be eligible to receive a refund for VAT. Please check with your accountant directly.

* Training may be eligible for a tax write-off for continuing education. Please check with your accountant.

Method of Payment:

Upon receipt of the completed Registration Form, an invoice will be forwarded to enable payment to be made via bank transfer. If you prefer to pay by credit or debit card, please enquire.

- ☐ Bank Wire Transfer *(Please list your surname as the reference.)*
☐ Visa, MasterCard or American Express

Dietary Restrictions ☐ Yes (Please list below) ☐ No

Have you attended any other etiquette programmes? If yes, please list.

In which of the course topics are you most interested?

Is there anything special you would like to share with us?

Registration priority is based on the order in which Registration Form & Payment are received. This Registration Form requires a signature, accordingly, please sign, scan and return it to Christine Pearce via email on cpearce@mindingmanners.com, or post to Minding Manners International at the postal address listed below. Please note that upon receipt of payment you will receive a **Confirmation of Receipt**. A further **Welcome Letter** with **final Programme details** will be sent prior to the training. We look forward to welcoming you soon!



Office Use Only: Registration received _____ Payment received _____
